

AGENDA

Meeting: Westbury Area Board
Place: The Laverton Hall, Bratton Road, Westbury, BA13 3EN
Date: Thursday 12 October 2017
Time: 7.00 pm

Including the Parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), direct line 01225 713 035 or email roger.bishton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker, Westbury West (Chairman)
Cllr David Jenkins, Westbury North (Vice Chairman)
Cllr Gordon King, Westbury East
Cllr Jerry Wickham, Ethandune

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To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 12</i>) To confirm the minutes of the meetings held on 15 June and 21 September 2017.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements (<i>Pages 13 - 20</i>) To note the following items of information:- <ul style="list-style-type: none"> • Housing Site Allocations • Emergency Plans • Household Recycling Centres • Assertive Outreach with Rough Sleepers 	
6. Partner and Community Updates (<i>Pages 21 - 38</i>) To receive any updates from partners. Some reports have been received and are included in the pack. <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • Westbury LYN – To receive feedback from young people who have participated in the Salamander Project organised by the Dorset and Wiltshire Fire & Rescue Service • BA13+ Community Area Partnership • Wiltshire Clinical Commissioning Group • Healthwatch Wiltshire • Westbury Town Council 	
7. Consultation on New Waste Management Strategy Tracy Carter, Associate Director, Waste & Environment, will make a presentation on a new Waste Management Strategy for Wiltshire.	
8. Recycle for Wiltshire Joint Venture Westbury Campaign Plan A presentation will be given by Jessica Thimblebee, Engagement Officer, Waste Team.	
9. First World War Commemorative Tree Planting	

The Community Engagement Manager will provide an update at the meeting.

10. **Youth Grants** (*Pages 39 - 42*)

To consider applications for funding from the Youth Grants Scheme.

11. **Westbury Community Area Transport Group** (*Pages 43 - 48*)

To receive the notes of the Westbury Community Area Transport Group meeting held on 22 September 2017 and to consider the recommendations set out in the notes.

12. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 7 December 2017 at The Laverton, Westbury, BA13 3EN.

Future Meeting Dates

Thursday 1 February 2018 at The Laverton, Westbury BA13 3EN.

Thursday 12 April 2018 at The Laverton, Westbury, BA13 3EN.

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Road, Westbury, BA13 3EN
Date: 15 June 2017
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman), Cllr Gordon King and Cllr Jerry Wickham

Wiltshire Council Officers

Liam Cripps – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Ian Cunningham, Cllr Aminiasi Katonivualiku
Edington Parish Council – Cllr Mike Swabey

Partners

Wiltshire Police – Sgt Gill Hughes
Wiltshire Fire and Rescue Service – District Commander Jason Moncrieff
BA13+ Community Area Partnership – Carole King, Phil McMullan

Total in attendance: 19

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Sonja Harris, Dilton Marsh Parish Council.</p>
3.	<p><u>Introduction to Westbury Area Board</u></p> <p>The Community Engagement Manager provided an introduction to the work of the Westbury Area Board, together with details of priorities and budgets. A copy of the slides used in the presentation are appended to these minutes.</p>
4.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign the minutes of the meetings held on 13 April and 16 May 2017.</p> <p><u>Arising therefrom</u></p> <p>Minute No 6(a) – Partner and Community Updates – Wiltshire Police The Senior Democratic Services Officer reported that as requested at the April meeting, he had requested information from the Chief Constable about the cost of carrying out the investigation regarding the late Sir Edward Heath.</p> <p>He had received a response which stated that, whilst there had been some reports within the national media that may have suggested that the investigation had concluded, various lines of enquiry to the investigation were still being explored. The current cost of the investigation was £1,142,148 as at the end of March 2017. It was intended that a closing report would be produced towards the end of June 2017 and that it be published a short time later.</p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following Chairman's Announcement, details of which were included in the agenda papers:-</p> <ul style="list-style-type: none"> • The Wiltshire Bobby Van Trust – This Trust was a scheme which had

	<p>been operating in Swindon and Wiltshire for nearly 20 years and it provided a free home security service for older, vulnerable and disabled people. The Trust had now launched its Online Safety Initiative and would be the first scheme of its kind in the UK.</p> <p>This initiative was warmly welcomed and the Community Engagement Manager was asked to ensure that the scheme was publicised in <i>The White Horse News</i>.</p>
7.	<p><u>Community Hub Update</u></p> <p>It was reported that following the visit by Cllr John Thomson, Cabinet lead for campuses and hubs and Laurie Bell, Associate Director, Communities & Communications to the Area Board on 8 December 2016, and the subsequent meeting with area board members on 19 January this year, a feasibility study that looked at improvements to the existing library building and its future usage – taking into account all the floors and the space available had been undertaken.</p> <p>Architects had carried out an initial scoping exercise looking at potential schemes to deliver community space within the building, to create a community hub model. Further work was now being undertaken on the financial viability of these schemes including budget and possible funding streams and use of the building to generate income.</p> <p>Any investment would be subject to business case, which would be drafted following completion of the feasibility study and would be considered by the council’s Cabinet.</p> <p>The feasibility study took into account input from area board members as representatives of the local community area.</p> <p>On completion of the feasibility and once the financial position was clear it was proposed to update the area board members and to discuss the next steps.</p> <p>The four Members looked forward to attending a meeting in the near future and to the opportunity to deliver a hub model in Westbury Town Centre.</p>
8.	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Resolved:</p> <p>1) To appoint Councillor representatives to outside bodies for the Municipal Year 2017/18 as follows:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Leigh Park Community Centre (Westbury) – Cllr Russell Hawker <input type="checkbox"/> Warminster & Westbury CCTV Partnership – Cllr Russell

	<p>Hawker</p> <ul style="list-style-type: none"> <input type="checkbox"/> Westbury Community Area Partnership – Cllr Gordon King <input type="checkbox"/> Westbury Ham Community Project – Cllr Gordon King <p>2) To reconstitute and appoint Councillor representatives to the following working groups for the Municipal Year 2017/18 as follows:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Westbury Community Area Transport Group (CATG) Cllr Russell Hawker Cllr David Jenkins Cllr Gordon King Cllr Jerry Wickham <input type="checkbox"/> Westbury LYN Management Group – Cllr David Jenkins <input type="checkbox"/> Westbury Health & Wellbeing Group – Cllr Gordon King & Cllr Jerry Wickham <p>3) To note the terms of reference for the working groups as set out in appendix C to the report presented.</p> <p>4) To defer the appointment of an Older People’s & Carers’ Champion until the next meeting.</p>
9.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <p>(a) Wiltshire Police Sgt Gill Hughes presented a report from which it was noted that following on from the traumatic events in London and Manchester, Armed Police Officers had been placed in some of the more prominent locations in Wiltshire, such as Salisbury, in order to reassure the public that the Police were continuing to do all they could to keep the public safe.</p> <p>It was reported that June would mark the start of the Summer Drink Drive campaign, the aim being to reduce the number of people who considered driving whilst under the influence of alcohol or drugs.</p> <p>Crime statistics for April and May were received for Westbury town and also the surrounding villages. It was reported that whilst noting that the number of police officers had been slowly decreasing, it was pleasing to note that crime figures across these two areas was remaining fairly consistent.</p> <p>Dr Peter Biggs referred to violent crimes against a person and requested</p>

that this figure be broken down to separate domestic violence and public place assaults.

- (b) **Dorset and Wiltshire Fire & Rescue Service** Jason Moncrieff, District Commander for South West Wiltshire presented a report on behalf of District Commander Andy Green from which I was noted that a number of schemes were being developed to work with colleagues in the Ambulance Service in order to meet the needs of the community.

The Service was in the process of developing a new Community Safety Plan 2017-2021, which would set the direction and aspiration for service delivery across the whole of Dorset and Wiltshire.

Work was being undertaken in primary schools where education advisors visited classes with structured lesson plans that focussed on issues such as the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan and dialling 999 in an emergency. Older children were also taught why they should not make hoax calls. It was noted that key safety tips for staying safe near water were being promoted with the onset of Summer.

It was reported that between 21 January and 3 April 2017 there were 46 incidents in the Westbury area of which there was one significant incident where crews rescued a female from a three car collision using hydraulic rescue equipment.

Jason Moncrieff drew attention to the need to recruit more firefighters, who provided a part-time service around other commitments. It was agreed to publicise this need in *Our Community Matters*.

- (c) **BA13+ Community Area Partnership** The written report was received and noted.

Carole King drew attention to the next Partnership meeting which was scheduled to take place on 17 August 2017 which would also be the Annual General Meeting. The theme of this meeting would be Culture and Arts.

It was noted that the Partnership was working closely with Alzheimers Support in order to help the Dementia Action Alliance. The formation meeting took place on 7 June at Crosspoint and the Partnership was very keen to hear from anyone who might be interested in helping with this important work.

- (d) **Bath Clinical Commissioning Group** The written report was received and noted.

Members requested that a representative from the CCG be invited to

	<p>attend a meeting to explain the current work being undertaken and to answer any questions. They also asked that the reports presented contain information about current issues affecting the local community.</p> <p>(e) Healthwatch Wiltshire The written report was received and noted.</p> <p>(f) Westbury Town Council A written report from the Town Council was received and noted.</p> <p>Cllr Gordon King, Mayor, further reported that it was hoped that four defibrillators would be provided in Westbury and that the Town Council would be placing the necessary order shortly.</p>
10.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2017/18 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 2379 – Welfare of the Elderly</p> <p>To approve a grant of £900.00 towards the cost of upgrading Grassacres Hall.</p> <p>(2) Application 2239 – Avon Valley Runners</p> <p>To approve a grant of £2,000.00 towards the cost of building a suitable all year running AVR facility around the main rugby pitch at Trowbridge Rugby Club.</p>
11.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for two applications. After hearing from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 412 – Westbury Youth Football Club</p> <p>To approve a grant of £3,000.00 towards the Continuous Improvement Project which sends coaches on higher level FA courses to improve</p>

	<p>the standard of coaching and improve safety for all members of the club.</p> <p>(2) Application 389 – Matrovers School Combined Cadet Force</p> <p>To approve a grant of £3,299.50 towards the cost of providing target shooting for the Combined Cadet Force.</p>
12.	<p><u>The Big Pledge</u></p> <p>The Community Engagement Manager introduced and explained the 'Big Pledge' for 2017. He reported that Team Westbury had been established to encourage individuals to sign up with the aim of clocking more miles on foot than the previous year when the Westbury Team came second to Melksham.</p>
13.	<p><u>Urgent items</u></p> <p>There were no items of urgent business.</p>
14.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on Thursday 10 August 2017 at The Laverton, Westbury.</p>

MINUTES

Meeting: WESTBURY AREA BOARD
Place: CH - Rudman Room, - County Hall, Trowbridge
Date: 21 September 2017
Start Time: 12.00 pm
Finish Time: 12.25 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Senior Democratic Services Officer), Tel: 01225 713035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman), Cllr Gordon King and Cllr Jerry Wickham

Wiltshire Council Officers

Liam Cripps – Community Engagement Officer
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Dilton Marsh Parish Council – Cllr Alison Irving
Heywood Parish Council – Cllr Francis Morland

Total in attendance: 7

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:-</p> <p>Carole King - BA13+ Community Area Partnership Jan Bowra – Locality Youth Facilitator</p>
2.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
3.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for three applications.</p> <p>On hearing from Liam Cripps, Community Engagement Manager, in view of the absence of Jan Bowra and after some discussion,</p> <p>Resolved:</p> <p>(1) To defer consideration of an application from Youth in Focus for a grant of £3,595.00 towards the Youth in Focus Community Project in order that the Locality Youth Facilitator could obtain further information in time for the next LYN and Area Board meetings.</p> <p>(2) To refuse the application from Crosspoint (Westbury) for a grant of £5,420.00 to assist with the counselling of young people, on the grounds that the whole scheme was a request for revenue monies and therefore not eligible.</p> <p>(3) To approve a request from Westbury Youth Club at Leigh Park Community Centre for a grant of £3,752.00 to part fund the provision of a supervised youth club every week during term time for young adults aged 11 to 18 years of age.</p>
4.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2017/18 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from some of the applicants giving reasons for the requests,</p>

Resolved:

(1) Application 2485 – Westbury Detachment Army Cadet Force

To approve a grant of £996.00 towards the provision of resources to improve cadet training and retention.

(2) Application 2534 – Dilton RAPID

To approve a grant of £5,000.00 towards the provision of replacement equipment.

(3) Application 2535 – Dilton Marsh Parish Council

To approve a grant of £1,540.00 towards the provision of a defibrillator at the Village Memorial Hall in the centre of the village.

(4) Application 2482 – Wiltshire Wildlife Trust

To approve a grant of £198.90 towards the Wilts Waste Watcher Reward Scheme in primary schools to encourage and evidence recycling related change of behaviour and learning at home.

(5) Application 2501 – “Little Marshians’ Dilton Marsh Mother & Todler Group

To approve a grant of £1,000.00 for the purchase of a bouncy castle and craft resources.

Chairman's Announcements

Subject: Draft Wiltshire Housing Site Allocations Plan

Chairs Briefing for Community Area Boards (Sept 2017)

Draft Wiltshire Housing Site Allocations Plan

Consultation closes on the Draft Wiltshire Housing Site Allocations Plan at **5pm Friday 22 September 2017**.

The Draft Wiltshire Housing Site Allocations Plan will allocate new sites for housing and amend, where necessary, settlement boundaries at the Principal Settlements of Salisbury and Trowbridge, Market Towns, Local Service Centres and Large Villages. The consultation is now drawing to a close and anyone who hasn't already commented and wishes to do so can submit their comments to the Council by the deadline **5pm Friday 22 September 2017**.

The Draft Plan and the supporting evidence, including a topic paper for each Community Area explaining how the plan proposals affect it, are available for inspection during normal opening hours at the Council's main offices (Monkton Park, Chippenham; Bourne Hill, Salisbury; and County Hall, Trowbridge) and in all Wiltshire Council libraries.

It is also available on the Council's web site via this link together with information about how to comment on the draft Plan:

<http://www.wiltshire.gov.uk/wiltshsgsiteallocationsplan.htm>

Comments can be submitted using the following means:

- Online via the Council's dedicated consultation portal via the following link: http://consult.wiltshire.gov.uk/portal/spatial_planning/sites_dpd/draftwhsap;
- By email using the representation form available above and returned to spatialplanningpolicy@wiltshire.gov.uk; or
- By post in writing to: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

Chairman's Announcements

Subject:	Community Resilience- Emergency Plans
Officer Contact Details:	Sarah Kelly (Emergency Plan Resilience and Response Officer) Sarah.Kelly@wiltshire.gov.uk

Planning for emergencies is an important job for the organisations who respond to incidents, but it is also important for local communities to think about how you may be able to assist the emergency services and other responders.

The main way of doing this is to create a community emergency plan. This can be as simple as a contact list for key people within the community, or a more comprehensive plan which covers the emergencies which are most likely to occur in your area (rather than just the absolute worst-case scenarios), and how your community would respond to them. Your local knowledge is also very important to the organisations who will be responding to the situation. Information such as where floods most often, what roads could be made inaccessible by snow, how badly a power cut would affect your community and where the nearest places of safety are (village/community hall etc) can greatly help the emergency services, council and other groups. Having this recorded beforehand could potentially save a lot of time if the information is needed in response.

Keeping your plans flexible is also important; they should be able to be picked up for almost anything, even if you only use the contact details and information on the nearest community centre for most events.

Getting started with these plans can be difficult, and knowing what to include even harder. If you are stuck with where to begin, there is a template available to get you started with writing an emergency plan for your area. Please contact Sarah Kelly, Emergency Planning Officer, Wiltshire Council, if you would like a template, or advice about writing your plan. There is also a Community Risk Register Available on the Wiltshire & Swindon Local Resilience Forum (LRF) website (<http://wiltshireandswindonprepared.org.uk/community-risk-register/>). This details the different risks to the Wiltshire and Swindon area, and how likely they are to happen. This document should be adapted to your area if you wish to use its information, as not all risks are relevant to each part of Wiltshire.

It is recommended that to keep your plan in its best condition, it should be exercised with everyone who has a role in it once a year, and contact details should be updated at least once a year, or when there has been a change. There is an exercise template available if you would like to exercise your plan, it is available as a PowerPoint presentation or a Word document, again please contact Sarah Kelly if you would like to discuss the exercise or be sent a template.

Chairman's Announcement

Subject:	Information regarding your local Household Recycling Centre
Officer Contact Details:	wasteandrecycling@wiltshire.gov.uk

Following the award of a contract, nine household recycling centres (HRCs) will be operated by FCC from 2 October 2017. We would like to update the area boards about the changes that residents will see at their local sites.

There will be no changes or closures at the HRCs at Purton and Lower Compton near Calne as these will continue to be operated by Hills Waste Solutions.

The change in contractor has allowed the council and FCC to review the current site layouts to make some changes. Where possible, we are making improvements to the traffic management in and out of the sites to help reduce the queuing issues that occur at some of the sites.

The sites will have their white lining repainted and new containers will be placed on the sites. The site signage and staff uniforms will be updated.

To allow for the refurbishment works to take place each site will be closed, one at a time, for a short period of time between 2 October and 17 December 2017

Please see below for your area board's local site(s), the closure date of that site(s), and the closest alternative site(s) which can be used during the closure period.

We would encourage all residents to check online before they travel as sites will be closed on their usual days in addition to the dates below.

Chairman's Announcement

Area Board	Local HRC(s)	Closure Dates	Alternative HRC(s)
Chippenham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Lower Compton
Melksham	Melksham	30 October 2017 (Reopens on 11 November)	Trowbridge / Devizes
Malmesbury	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Purton
Warminster	Warminster	11 October 2017 (Reopens on 20 October)	Trowbridge / Amesbury
Pewsey	Everleigh	23 October 2017 (Reopens on 28 October)	Marlborough / Devizes
Marlborough	Marlborough	2 October 2017 (Reopens on 14 October)	Devizes / Everleigh
Bradford on Avon	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham
Salisbury	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Amesbury	Amesbury	21 November 2017 (Reopens on 1 December)	Salisbury / Everleigh
Devizes	Devizes	29 November 2017 (Reopens on 9 December)	Melksham / Lower Compton / Everleigh
Tidworth	Everleigh / Amesbury	Everleigh - 23 October 2017 (Reopens on 28 October) Amesbury - 21 November 2017 (Reopens on 1 December)	Everleigh / Amesbury
Calne	Lower Compton	No Closure	
Corsham	Stanton St Quintin	4 December 2017 (Reopens on 18 December)	Melksham / Lower Compton
RWB and Cricklade	Purton / Stanton St Quintin	Purton - No Closure Stanton - 4 December 2017 (Reopens on 18 December)	Purton
Southern	Salisbury	9 November 2017 (Reopens on 17 November)	Amesbury
Trowbridge	Trowbridge	13 November 2017 (Reopens on 26 November)	Melksham / Warminster
South West	Salisbury / Warminster	Salisbury – 9 November 2017 (Reopens on 17 November) Warminster – 11 October 2017 (Reopens on 20 October)	Salisbury / Warminster
Westbury	Warminster / Trowbridge	Warminster – 11 October 2017 (Reopens on 20 October) Trowbridge - 13 November 2017 (Reopens on 26 November)	Warminster / Trowbridge

For more information or if you have any queries, the team can be contacted at wasteandrecycling@wiltshire.gov.uk or on 0300 456 0102.

Chairman's Announcements

Subject:	Assertive Outreach with Rough Sleepers
Officer Contact Details:	Sarah Johnson
Weblink:	Sarahh.johnson@wiltshire.gov.uk

Sarah is employed by Wiltshire Council to support those who identified as sleeping rough throughout the County. This is part of a wider strategy by the Housing Options Team who work in partnership with other agencies to address this issue.

She attends the various third sector drop in centres that take place each week at Devizes, Trowbridge, Chippenham and Salisbury. Her role is to work with service users at the drop in and to engage them sufficiently to address the barriers that prevent their housing being addressed, as well as supporting them to access other services that would support sustaining a change in lifestyle.

This often involves assisting them to engage with the Council's Housing Options Team to look at housing solutions suitable to their circumstances and helping them be aware of what they can do to help themselves.

Most of those sleeping rough have a variety of problems that compound their situation and these problems need to be worked on, often before housing can be considered as otherwise they won't be able to sustain accommodation. Sarah will arrange registration with Drs and banks, attend with individuals at the surgeries, Substance Misuse Services, Mental Health Teams and where else an individual may need help.

There is no formal referral route to take but if you are concerned about someone you see sleeping rough in Wiltshire you can make a report through the STREETLINK site: <http://www.streetlink.org.uk/tell-us-about-a-rough-sleeper> or alternatively email Sarah at sarahh.johnson@wiltshire.gov.uk



Westbury Area Board

Antisocial Behaviour

Antisocial Behaviour, also widely known as ASB, is an extremely broad term used to describe day to day incidents that can have an impact on people's lives. Antisocial Behaviour is often a combination of both crime and nuisance. Because Antisocial Behaviour includes such a wide range of behaviours, it means that the responsibilities are shared between a number of agencies including the police, local councils and social housing landlords.

ASB can include :

- Rowdy and noisy behaviour
- Night time noise from properties and gardens
- Threatening and drunken behaviour
- Vandalism and graffiti
- Drug dealing and drug taking
- Litter and fly tipping rubbish
- Begging
- Street drinking

What can the Police do?

The police and local agencies have a number of powers available to them, in order to tackle antisocial behaviour. Each situation is different, however we will usually issue words of advice and / or a warning letter initially.

We also have the following powers available to us :

- Civil Injunction
- Criminal Behaviour Order
- Dispersal Power
- Community Protection Notice
- Public Spaces Protection Order
- Closure Order

Local Authorities are able to deal with :

- Abandoned vehicles
- Graffiti
- Damage to public property (street lighting, road signs etc)
- Rubbish and fly tipping
- Noise, including loud music, noisy neighbours, parties and animals
- Animal complaints can be dealt with by the dog warden
- They also have been granted powers to obtain Civil Injunctions, Community Protection Notice, Public Spaces Protection Order, Closure Order and Criminal Behaviour Orders.

How you can report antisocial behaviour

From the list above, establish which agency is best placed to deal with your complaint.

You can contact Wiltshire Council by telephone – 0300 4560100 or via the Wiltshire Council App. You can contact Wiltshire Police by telephone – 101, or 999 in the case of an emergency.

It is really helpful when trying to deal with antisocial behaviour, that we have logs of when and where the problems are occurring. It would be useful to keep a log including :

- Dates and times of incidents
- As much information as possible about what has happened
- Names and descriptions of those involved (if known)
- Details of any witnesses
- How the incident has affected you
- Whether the matter has been reported, and if so, who to as well as any reference numbers provided

Halloween

Halloween is just around the corner and can be a lot of fun, as long as everyone is respectful of others. We have created a short guide for how to stay safe trick or treating.

Trick or Treaters

- Stay in a group
- Make sure a responsible adult goes with you
- Plan your route before you leave
- Carry a torch and wear reflective clothing
- Never enter a stranger's home
- Respect other's property and don't call on homes that have the 'no trick or treat' poster displayed.

Parents

- Supervise young children
- Remind all young people to respect others property
- Encourage children to call only on friends and family
- Make sure you know where they're going, who with and when they'll be back

'No trick or treating' posters are available from all Police Stations. If you would like an electronic copy sent to you, so that you can print it off, please contact Pc Charly Chilton (e-mail address at the bottom of the document)

COMMUNITY MESSAGING

Through feedback and working with our local communities, we have developed the use of <https://www.wiltsmessaging.co.uk/> and are now sending out daily updates around crimes that matter to you in your area. This is enabling us to reach as much of our community as possible, as quickly as possible and impart any new crime prevention advice or information about incidents that may affect you in your community that we feel you need to know about.

feedback@wiltshire.police.uk

We have received some very positive feedback around this and encourage you to speak to all members of your community and encourage them to sign up to Wiltshire Messaging. It is free and a very good way of keeping all our communities connected.

<https://www.wiltsmessaging.co.uk/>

CRIME EXCEPTIONS

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

Westbury Town

The only crime showing as an exception for Westbury Town, for the month of September is Miscellaneous Crimes Against Society. This crime type saw an increase of an average of 1.8 a month to 5 for September.

Three of these relate to incidents whereby young persons have taken and sent nude photographs via social media, which have subsequently been forwarded to other persons. Each of these incidents have been dealt with, and relevant partner agencies have been notified.

We saw 95 recorded incident (56 of which were reports of crime), which is a significant drop from 156 recorded incidents during the same time period last year.

Westbury Rural

There are no crime exceptions for Westbury Rural, for the month of September. Each crime type actually saw a reduction in reports from the average that we would expect to see.

We saw 20 recorded incidents (8 of which were reports of crime), which is a drop from 27 recorded incidents during the same time period last year.

There were no reports of dwelling burglaries throughout the month.

CHARGES TO NOTE

There were four charges throughout September. Two relate to domestic assaults, one relates to a miscellaneous crime against society and the fourth relates to an assault where a 26 year old male received an Adult Caution.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Gill Hughes - gillian.hughes@wiltshire.pnn.police.uk

Community Coordinator Pc Charly Chilton – charlotte.chilton@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

Westbury Area Board - Report 12th October 2017

Fire Cadets

Dorset & Wiltshire Fire and Rescue Service has selected 15 young people from the local area to join their new Fire Cadet program.

The aim of Fire Cadets is to support the development of young people by providing a positive role model and giving them opportunities to participate in a wide range of activities.

The Service has recruited young people between the ages of 12 and 18 to take part in this rewarding training scheme, which will not only be fun and enjoyable but will also give the cadets the chance to learn new personal and social skills, and also obtain a BTEC qualification.

Christine Sharma, who will oversee the scheme, said: “The programme, which is linked to the National Fire Cadet model, will be delivered by firefighters and volunteers and will last for 38 weeks within the academic year of 2017/18. Drills will take place one evening a week at a local fire station and will involve practical and theory elements along with community based social action projects.”

The course is designed to be fun, but it also challenges and develops the participants by getting them to:

- Work co-operatively within a team environment;
- Gain self-esteem and self-confidence, and improve communication skills;
- Adopt a new set of personal values;
- Understand the importance of safety issues and the consequences of anti-social behaviour; and
- See the advantages of improving their learning and performance.

Benefits to the participants include:

- Team building skills
- Portfolio of achievements
- BTEC accreditation
- Increased fire and safety awareness
- Development of practical skills
- Community awareness
- Increased levels of fitness

Chimney Fires

As autumn and Winter approaches our focus moves to Chimney Fires. Westbury Fire Station attended 4 of these incidents in 2016.

A clean chimney can help prevent fires and structural damage to your property. Regular cleaning of your chimney or flue will eliminate the build-up of soot and clear obstructions such as bird or animal nests, leaves and debris.

It is not enough to use a vacuum cleaner and you should make sure that your chimney or flue is inspected regularly.

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

The following safety advice should always be followed when lighting an open fire or wood burning stove:

- Don't use flammable liquids such as petrol or paraffin to light your fire.
- Don't burn excessive amounts of paper or rubbish.
- Don't overload the fire with fuel.

When the fire is alight, check the loft space occasionally to make sure there is no smoke leaking from cracks, defective brickwork or mortar joints.

Fireworks

Moving into November we turn our attention to the safe use of Fireworks. If you're putting on a home display, you should follow some simple steps to make sure that everyone has a good time without getting hurt:

- Plan your firework display to make it safe and enjoyable.
- Keep fireworks in a closed box and use them one at a time.
- Read and follow the instructions on each firework, using a torch if necessary.
- Light the firework at arm's length with a taper and stand well back.
- Keep naked flames, including cigarettes, away from fireworks.
- Never return to a firework once it has been lit.
- Don't put fireworks in pockets and never throw them.
- Direct any rocket fireworks well away from spectators.
- Never use paraffin or petrol on a bonfire.
- Make sure that the fire is out and surroundings are made safe before leaving.



UK law says you must not set off or throw fireworks (including sparklers) in the street or other public places. You must not set off fireworks between 11pm and 7am, except for: Bonfire Night, when the cut off is midnight. New Year's Eve, Diwali and Chinese New Year, when the cut off is 1am.

Pinpoint

'Safe and Well' and 'Health and Well-Being'

The Service is looking to work with the Group to supply information on vulnerable households through our software programme '**Pinpoint**'. This will identify the high risk premises, within the Westbury Community Area, and allow both the Service and local groups to engage in joint working and information sharing in order to protect the most vulnerable members of our community.

Safe and Well Visits- Home safety

The Westbury area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Westbury Area; 01/07/17 – 01/09/17.

DWFRS have responded to 27 incidents on Westbury station ground between the dates detailed above.

Westbury Fire Station Responded to a total of 33 incidents County wide in the mentioned time period. Details are listed in the table below.

Category	Incidents in Westbury	Out of Station Ground incidents	Total
False Alarm	9	2	11
Fire	9	2	11
Special Service	9	2	11
Total	27	6	33
Pump Availability	1st Pump 71.3%		

Recent Notable Incidents

There were no incidents that attracted a larger than standard response from DWFRS within Westbury's station ground

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>



Community Safety Plan

DWFRS Community Safety Plan 2016 – 2020 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

On-Call Recruitment

Westbury Fire Station is staffed by a compliment of part time “On-Call” Fire fighters.

To maintain the availability of the Fire engine at the station we are recruiting for On-Call Fire fighters. We are particularly interested in people who could provide availability on week days and at weekends. If you are interested or know anyone who might be interested, please visit our website (check the link below) or contact our HR team on 01722 691444.

<https://www.dwfire.org.uk/working-for-us/on-call-firefighters/>

Guy Tadman

Temp District Commander, Trowbridge, Bradford and Westbury.

Email: guy.tadman@dwfire.org.uk

Tel: 01722 691041



BA13 COMMUNITY AREA PARTNERSHIP Report October 2017

The most recent BA13+ Community Area Partnership meeting took place on 17th August at the Laverton and focussed on Arts and Culture in the Westbury area. It also happened to be our AGM.

This latest in an increasingly popular series of public meetings, which have in the past year also covered issues as diverse as the Environment, Youth Matters and Business Issues, welcomed as a guest speaker on this occasion Meril Morgan, the Arts Lead for Wiltshire Council.

Meril's primary focus is leading on the arts within Wiltshire Council. She is based at the History Centre in Chippenham but works all around the county. Her role is to enable and facilitate and to help develop community projects, for example linking community groups with artists and arts organisations. Meril went on to explain that there's a number of organisations who have a remit to help things happen in Westbury. In addition to the Westbury Festival (which Cllr. Ian Cunningham outlined very entertainingly), there is a rural touring scheme which has put on professional performances in Dilton Marsh; the Wylie Valley Arts Trail as well as the Cloth Road Arts Week are on our doorstep; and then there is the annual Edington Music Festival. Some of the public arts projects in the past have included gates on a new development; the lakeside view development had bespoke number plates for some of the houses; and the 'Westbury and Me' photography project by Penny Ellis.

Finally, the Annual General Meeting of the Partnership saw Carole King unanimously reinstated as Chairman for the coming year.

In her presentation to the meeting, Carole referred to the year's highlights, which included hearing from Guy Parker representing the Environment Agency in November 2016. He spoke about the issues of dealing with an area of chalk like ours is, including bore holes, flooding, the re-introduction of beavers and dredging. This was followed by Trevor Carbin, a local archaeologist, geologist and geophysicist speaking about fracking in Wiltshire. He explained that the west wilts area had been explored in 2015, even though there was no coal in the area, so he felt he could give a 99% assurance that they wouldn't return to our area! For our February 2017 meeting, our theme of the Economy brought in speakers Tim Martienssen, Head of Economic Development and Planning from Wiltshire Council, and Chris Wordsworth from the local Hawke Ridge Business Park. There was the opportunity to ask questions about Westbury's future bypass and the strategic influence of the Local Enterprise Partnership and it was fascinating hearing Westbury described as a "powerhouse" location from a distribution point of view. In May this year we covered the theme of Children and Young People and we were privileged to listen to James Threlfall, a TV presenter and Wiltshire-based skateboarder.

The Partnership is pressing ahead with the project to get Westbury recognised as a Dementia Friendly Town. Many Dementia Friends Sessions have taken place in our area including Westbury Junior School and we are currently encouraging everyone to train as a Dementia Champion so we can continue to take our programme forward.

The next Partnership Meeting is to be held on **16th November 2017** at 7pm at Leighton Rec. It was agreed we would have a transport theme.

Phil McMullen
Administrator, BA13+ Community Area Partnership
BA13plus@outlook.com

October 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

New Chairman of Wiltshire Clinical Commissioning Group

After almost three years as Chairman of Wiltshire CCG, Dr Peter Jenkins stepped down from his role on 30 September, handing responsibility of chairing the commissioning of Wiltshire's health services to newly elected Dr Richard Sandford-Hill.

Dr Sandford-Hill was elected through a majority vote process by Wiltshire GPs, who make up the CCG membership of 50 practices, and will be responsible for shaping the strategic direction of the CCG together with members of its Governing Body.

Dr Sandford-Hill, is a Senior Partner at Market Lavington Surgery and is delighted to be taking up this new opportunity. Having spent four years as a Governing Body member of the CCG, he has a sound understanding of the organisation and of the issues we face.

Providing fair access to high quality, locally delivered health services, with people encouraged to take a personal responsibility for their health, is a key priority for Dr Sandford-Hill.

Health services in Wiltshire need to adapt to current and future demand and population trends and Dr Sandford-Hill will work closely with our partners across health and social care services, as well as voluntary organisations, to ensure the CCG will be able to provide strong, sustainable health and care services now and for future generations.

Firm commitment made to support carers



Local organisations have made a firm commitment to work together to recognise, support and promote the wellbeing of carers by signing a memorandum of understanding.

By signing the document at the recent Wiltshire Health & Wellbeing Board meeting, the organisations have committed to abide by a number of principles. These focus on:

- Carers' physical health and emotional wellbeing
- Supporting and empowering carers to manage their caring role and their life outside of caring
- Raising carer awareness within health and social care
- Respecting carers as expert partners in care
- Improving information sharing and early identification of the needs of vulnerable carers

The updated Wiltshire Carers' Strategy, due to be published in March 2018, will detail how this will be achieved.

Peter Jenkins, Chair of Wiltshire Clinical Commissioning Group and Deputy Chair of the Wiltshire Health and Wellbeing Board said: "We recognise how important it is to support carers in their role because without them giving their time and commitment to tend to the needs of their friends and families, the number of people who are looked after in their own homes would be fewer and the impact on the health and social service system would be overwhelming.

We understand the demands placed on carers and the difficulties they may face looking after someone - we welcome this memorandum of understanding as our carers deserve to be valued and supported."

Representatives from the following organisations have signed the memorandum of understanding:

- Wiltshire Council
- NHS Wiltshire Clinical Commissioning Group
- Salisbury Hospital Foundation Trust
- Bath Royal United Hospital
- Great Western Hospital
- South West Ambulance Service
- NHS Foundation Trust
- Avon and Wiltshire Mental Health Partnership
- Healthwatch Wiltshire
- Carer Support Wiltshire

Stay well this winter and have the flu jab

Having a flu jab can help prevent you catching flu and passing it on to other people.

Don't wait until there is a flu outbreak this winter, get your flu jab now.

You may be entitled to a free flu vaccine, ask at your local GP surgery.

**STAYWELL
THISWINTER**

nhs.uk/staywell



Lorna Cousins, Nurse

Missed appointments – forgotten something!



Forgotten something?!

76,402
Missed appointments in Wiltshire in one year

Forgetting to cancel your appointment if you no longer need it prevents someone else from being seen.



Stoptober – how will you quit?



HOW WILL YOU QUIT?

Search **Stoptober** for help and support to quit smoking.



BECAUSE THERE'S ONLY ONE YOU



New report reveals not all dementia patients receive same level of care in Wiltshire



People being diagnosed with dementia in Wiltshire are not getting consistent care from their GP surgeries – according to a report published by the county’s independent health and care champion.

Healthwatch Wiltshire spoke to 195 people - including those who have been diagnosed with dementia, their families, volunteers and professionals - to find out about their experience of being diagnosed with dementia at their local GP surgery and mixed results were found.

Some people said their GPs were dismissive of their concerns about their memory; they didn’t get a clear diagnosis and they weren’t referred on to other services or offered reviews.

Others reported GPs who listened to people’s concerns and carried out memory tests, gave a clear diagnosis, prescribed medication, referred their patients to other support services and reviewed regularly.

One carer said: “The quality of dementia care can depend on your surgery – there are some positive experiences.”

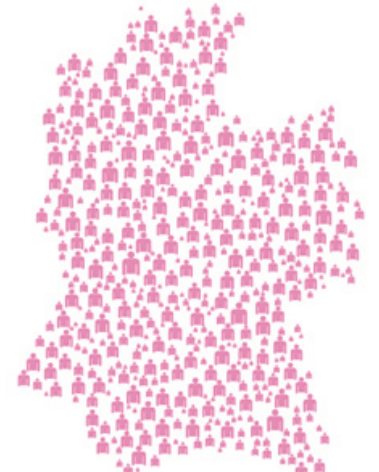
Another said: “My father was diagnosed last July by his GP. I found it very isolating. The GP didn’t inform us about what we could do and didn’t explain everything to me. Later on, the GP casually mentioned Dementia Advisers and said they would refer us. No one got in touch but I made direct contact and the services offered by the Alzheimer’s charities are great.”

The Healthwatch Wiltshire report *Talking to people about dementia: a focus on primary care*, first published in March this year, found other key themes, including:

- People said they valued a clear, direct dementia diagnosis – not everyone had this with some saying their GP had hinted it could be dementia but was not direct.
- Unpaid carers said the approach of their health care centre had an impact on their quality of life. Those who were recognised as a carer at their GP practice and given priority appointments reported a positive experience.
- Many people were concerned about the lack of ongoing support from their health care centre for people living with dementia. Some people reported they had not talked to their health care centre for a number of years.

Lucie Woodruff, Healthwatch Wiltshire manager, said: “With an estimated 6,624 people living with dementia in Wiltshire, we have made it a top priority to talk to people in the county about their experiences of dementia care and support.

“Our role at Healthwatch is to ensure we gather views both good and bad from members of the public and then pass these on to the decision-making bodies who plan, pay for and run these services in



6,624 estimated number of people in Wiltshire living with dementia

Wiltshire. It's important that people have a say in how their local health and care service is run, so they can help shape it for the better."

The report's findings have been presented to the Wiltshire Health and Wellbeing Board, the Dementia Delivery Board and the commissioners and providers of dementia services in the county.

Wiltshire Clinical Commissioning Group (Wiltshire CCG) and Wiltshire Council say work has and continues to be planned, delivered and reviewed around each area that has been commented on by the public in the Healthwatch Wiltshire report.



9 Dementia Advisers in Wiltshire

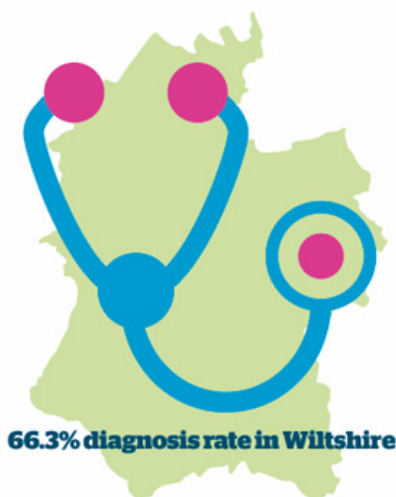
They say 256 practice staff across the county have received Dementia Friends training and the CCG's dementia lead has provided more training to GPs across the county. The feedback from Healthwatch reports has and will be sent to each GP practice and the key themes in the report have been identified and included in the Wiltshire Dementia Strategy Action Plan.

Ted Wilson, Director of Community Services and Joint Commissioning for Wiltshire CCG, said: "We work closely with our service providers and are using the feedback provided through the Healthwatch report to inform continuous improvement in services for those living with and affected by dementia.

"Dementia diagnosis rates for Wiltshire are above the national average and this is something we are really proud of. Our dementia advisers are doing a great job in supporting patients and their families post-diagnosis, at home and in their local communities. They provide confidential advice and information to help improve understanding about dementia, what might happen in the future and to make informed decisions about care and treatment.

"None of us can be complacent about the care available for people living with dementia; we must continuously strive to deliver the best services possible."

The full *Talking to people about dementia: a focus on primary care* report is available to download at: healthwatchwiltshire.co.uk/reports-publications



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Healthwatch Wiltshire is part of Evolving Communities CIC, a community interest company limited by guarantee and registered in England and Wales with company number 08464602.

The registered office is at Unit 5, Hampton Park West, Melksham, SN12 6LH.

Report to Westbury Area Board
Date of meeting 12th October 2017
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Applicant	Amount requested	LYN Management Group recommendation
Crosspoint (Westbury)	£5420.00	To award the sum of £4266.50

1. Background

Any recommendation made from the LYN Management Group will have been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Westbury Area Board was allocated £14,318.00

4.2. The Westbury Area Board Youth Funding balance for 2017/18 is £4266.50

4.3. All decisions must fall within the Youth Funding allocated to Westbury Area Board.

If funding is awarded in line with the LYN recommendation outlined in this report Westbury Area Board balance for 2017/18 will be £0.00

5. LYN report

A Local Youth Network meeting was held on 21st September 2017 where 1 grant application for positive activities and services for young people was discussed. Both members of the LYN and the Area Board felt that the application met the grants criteria and responded to local needs for young people.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 480	Crosspoint (Westbury)	Young People Counseling	£5420.00
Project description A pilot project has been run by Crosspoint Westbury from its premises in the Market Place since March 2016 to test the need for a young person's counselling service in the Westbury area. The pilot has been very successful and has demonstrated a level of unmet need. Funding is now being sought to continue this service. The project will offer counselling from a specialist counsellor to young people to help them deal with issues such as anxiety depression self-harm suicidal thoughts low self-esteem anger issues and eating disorders			
Recommendation Short Paragraph To award the sum of £4266.50 towards Crosspoint (Westbury) Counseling for young people			

Condition of Grant

For the applicant to match fund the remaining £1153.50 and to complete an evaluation and review form within 3 months of the commencement of project – LYF to produced the necessary paperwork

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Jan Bowra Locality Youth Facilitator

Email: janette.bowra@wiltshire.gov.uk

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22nd September 2017			
1.	Attendees and apologies			
	Present:	PW, DJ, KR, LC, GK, RH, JD, JW, FM, (TBC)		
	Apologies:	Spencer Drinkwater, Alison Irving, Keith Youngs, Carole King,		
2.	Notes of last meeting			
		The minutes of the previous meeting are to be agreed at the Westbury Area Board meeting on the 12 th October 2017		
3.	Financial Position			
		The budget allocation for 2017/18 is £10,320		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Issue 5417 White Horse Way, Westbury	Concern raised re parking opposite driveway blocking access. Police aware of situation and providing support. Request for waiting restrictions – should be pursued via Town Council and annual parking review process.	Update: Extended bar markings may or may not be successful at a cost of £1000 Police need repeated presence Waiting restrictions final solution KR to investigate other Area Boards to share cost with.	KR
b)	Issue 5129 - Bratton Road Westbury (White Horse Viewing Area)	KR to provide update at CATG	Funds were allocated to scheme of approx. £1,400. A footway of 1m wide could be achieved. £20k estimate. Total costs £30k for entire scheme. This would be a substantive scheme. Members agree to ask KR to proceed with substantive application. Update: Substantive bid request is ready to be signed by Area Board Chair.	
c)	Issue 5218 Wellhead Drove, Westbury	Concerns raised regarding junction with A350 and also farm vehicles leaving mud on Wellhead Drove.	Previously signage has been improved and cut hedges back. KR to provide thoughts and update at the next CATG meeting.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue 5525 Frogmore Road	Concerns raised relating to use of Frogmore Road by HGVs. Westbury Town Council support request for weight limit.	SD and Freight Assessment team to consider. No further update from KR.	
e)	Penwood road and Station close	Concerns raised relating to lack of dropped kerbs within Penwood Close and on route to surgery. Also concerns raised regarding lack of dropped kerbs on Station Road.	KR to review and report back to CATG. KR has visited both locations and comfortable with the number of dropped kerbs. KR to approach Selwood Housing for financial assistance if appropriate.	
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	KR and JW to attend parish council meeting on 20 th July to present and discuss revised plans with residents. Construction to take place in December 2017.	KR & JW to update following meeting KW to have further meetings with farmer regarding access. Majority of the residents are in favour.	KR, JW
b)	Issue 5023 Access issues, Springfield Road, Westbury	KR meeting with Dr Riding on 28 th Sept – verbal update to be given at CATG		
c)	Issue 4927 Church Lane, Westbury Leigh	Works package issued.	Awaiting Ringway to complete the work.	
d)	Issue 5088 Bitham Mill – Signing	Residents have requested multiple signage changes. KR estimates residents requests to be around £4,000 GK to discuss with Town Council on renaming streets as a solution	GK to raise with Town Council. Initial thoughts of town council are that it is too expensive. Further update to come to town council.	GK
6.	New Requests / Issues			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Issue 5534 Eden Vale Road, Westbury	Request for traffic calming measures	Previously discussed and was not supported by the town council. KR to make a recommendation at next CATG	
b)	Issue 5608 The Ham Cottages to Hawkeridge Road	New footway request to serve relocated bus stop	Westbury TC support although falls in to Haywood and Hawkeridge boundary. KR estimates £20k to complete the job. KR to work towards a substantive scheme based on an estimate. KR needs contribution figures from CATG & Town & Parish Councils.	
c)	Issue 5625 , 5627 and 5630 – Old Dilton	Concerns raised regarding increased traffic levels due to wedding venue	KR to visit the venue along with local member GK.	
d)	Issue 5633 Chalford Westbury	Concern re speed of vehicles and request for traffic control	Pursue community speedwatch in the local area if volunteers are available.	
e)	Issue 5644 The Mead Lakes, Westbury	Request for improved disabled access (dropped kerbs/crossing points) on The Mead to allow access to the footpath near the Lakes.	KR to cost dropped kerbs.	
7.	Other items			
a)	Coulston	Metro count as keen to introduce 20mph zone	KR indicates that a fee of £2k for assessment Further implimentation costs after that.	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	Dilton Marsh	The hollow has lost designated disabled parking bays		
c)			£150 to white lines white horse way £5k for The Ham £2k for Coulston	
d)				
8.	Date of Next Meeting: 17 th November 2017, 10am			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications